

**CONSTITUTION - SUPREME GUARDIAN COUNCIL**

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The following Standard Operating Procedures/Policies are referenced in the indicated Article/Section of this GCC Constitution.

POL-BOT-2      MASTER MASON      V-1 (a)

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The following Policy is referenced in the indicated Article/Section of this Bethel Constitution.

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SOP-SGC-16	RULES OF ORDER AND PARLIAMENTARY AUTHORITY	Art. VI-1 (a)
SOP-GGC-7	MANUAL OF RULES AND REGULATIONS	Art. VI-1 (a)
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SOP-BETHEL-18	SPECIAL PRIVILEGES	Art. XI-1 (d), Art. XII-1 (b)
SOP-BETHEL-21	UNIFORM CODE FOR BETHEL	Art. I-1 (a), Art. VI-1 (b) (c)

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## GLOSSARY OF TERMS AND ABBREVIATIONS

<u>Term/Abbreviation</u>	<u>Explanation</u>
Annual Session (AS)	The annual business meeting of the Supreme or a Grand Guardian Council
Annual Meeting (AM)	The annual business meeting of the Supreme Bethel, JGC, Jurisdictional Bethel or Grand Bethel
Applicant	A girl who wishes to join JDI and has submitted an application (formerly petitioner)
Application	The form completed when applying for membership in JDI (formerly petition)
Art.	Article
AUD	Australian dollars
B-	Referring to the Bylaws of an entity
Bethels under Supreme (BUS)	all Bethels not located within a GGC
BGC	Bethel Guardian Council
Board (BOT)	The Board of Trustees of the SGC
BRL	Brazilian Reais
Bylaws of a Bethel	A component part of the Supreme Constitution and Bylaws document applying to all Bethels
C-	Referring to the Constitution of an entity
CAD	Canadian dollars
CAV	Certified Adult Volunteer. An adult who has completed the JDI Adult Volunteer Training Program and is registered through Job's Daughters International.
Const.	Constitution
daughter	a girl or woman as she is related to her parents
Daughter	a member of the Job's Daughters International
Direct descendant	a female descendant (in the case of a Job's Daughter) who is the daughter, granddaughter, great granddaughter, etc of a Master Mason
double knot	square knot
Executive Manager	Administrator of the Supreme Office
FILIAE	daughters (Latin)
GGC	Grand Guardian Council
Grand jurisdiction	A jurisdiction in which a GGC has been established
In good standing	owes no monies to the Order and is not under disciplinary action
IOJD	International Order of Job's Daughters
IYOB	Job (Greek)
JDI	Job's Daughters International
JGC	Jurisdictional Guardian Council
jurisdiction	A State, Province, Territory, Region or Country

## GLOSSARY OF TERMS AND ABBREVIATIONS

<u>Term/Abbreviation</u>	<u>Explanation</u>
Jurisdiction Under Supreme	A jurisdiction which has not attained the level of one hundred forty (140) members but has two (2) active and Chartered Bethels and has not established a GGC.
Line Officer/Line Manual	an elective Officer who is part of the progressive line in a Bethel, SGC, GGC, or JGC Manual of Rules and Regulations of a GGC
Master Mason member	see POL-BOT 2 see Daughter
MIJD	Miss International Job's Daughter
Order	see IOJD / JDI
PHP	Philippines Peso
POL-BOT	Policies of the Board of Trustees used to manage the business of JDI.
Region	Jurisdictions which are expanded to include geographic areas and/or Bethels from contiguous jurisdictions thus forming a region.
Revoke (GGC Charter)	To remove a Charter for cause, i.e., a GGC which is dysfunctional or inactive without hope of recovery or a GGC which is operating contrary to the interest of JDI.
SB	Supreme Bethel
SBHQ	Supreme Bethel Honored Queen
Sec.	Section
SGC	Supreme Guardian Council
SOP	Standard Operating Procedures for a particular group
Supreme Jurisdiction	All jurisdictions for which a GGC or a JGC has not been established
Supreme Office	International Center for Job's Daughters Job's Daughters International, Supreme Guardian Council, 233 W. 6th Street Papillion, NE 68046-2210 402-592-7987 <a href="mailto:sgc@iojd.org">sgc@iojd.org</a>
Suspend (GGC Charter)	To temporarily remove a charter and hold a Grand Council in its existing status to allow for correction of problems within a specified time.
Tax Exempt	JDI (SGC, GGCs, JGCs and Bethels) is exempt from payment of Federal income tax. It is not exempt from payment of sales tax. Form 990 is required to be completed by all GGCs, JGCs, and Bethels, in the United States, each year. Any GGCs, JGCs, and Bethels with gross receipts of \$50,000.00 or more file the long Form 990. All GGCs, JGCs, Bethels, and subordinate clubs with gross receipts less than \$50,000.00 file the easy Form 990EZ.
Uniform Code for Bethels	The bylaws provided to Daughters and tailored to their Bethel (See SOP-Bethel 21)
USD	United States dollars
Withdraw	(GGC Charter) To take back a Charter when a Jurisdiction no longer meets the requirements to be a Grand Jurisdiction due to loss of membership.
YPP	Youth Protection Program