



**GRAND GUARDIAN COUNCIL  
OF  
WISCONSIN**

**BOOK OF CEREMONIES**

**ADOPTED AND APPROVED 2013**

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# **WISCONSIN BOOK OF CEREMONIES**

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## CROSSTALK

- *This may be given at the close of an open Bethel installation, as an exemplification for Masonic and/or related Orders, or in a church service.*
- *The Closing Cross Formation should be used as per Ritual. Appropriate music may be played during the formation of the Cross.*
- *When the Cross is formed, Daughters sing one or two verses of "Nearer My God to Thee" or "Let There Be Peace on Earth."*

### **Associate Bethel Guardian or Master Mason:**

Job's Daughters international is an organization created for the purpose of joining together young women who believe in God and the teachings of the Holy Bible. Job's Daughters was founded on the book of Job with special emphasis on the 42<sup>nd</sup> Chapter, 15<sup>th</sup> verse, where we read; "In all the land were no women found so far as the daughters of Job, and their father gave them inheritance among their brethren."

The Story of Job, as found in the Ritual, can only be given in a closed meeting. However, one very impressive and important part of the closing ceremony, the forming of the Living Cross, may be given in an open meeting or by special request.

Some of you may be seeing the formation of the Living Cross by the officers for the first time. As you observe this solemn and beautiful ceremony, you should realize that a great deal of thought and care has gone into the positioning of the officers within the cross

The Honored Queen is placed at the base of the cross. She is there as a sign of humility, and in service to the members who elected her as leader of their Bethel, to share with them in their joys as well as their sorrow.

The Chaplain is at the center of the cross. She is there near the place Jesus' heart was as he hung on the cross. She represents the belief that our faith should be a constant in our lives.

At the end of the arms of the cross are the Junior Princess and Senior Princess representing the hands of our Blessed Savior. The purple of the capes represents the blood that flowed from his hands and feet as they were nailed to the cross.

The core of the cross consists of the five Messengers, who relate the truth of the story of Job and the other officers, who represent the traits God expects us to portray in our lives; if we live our lives with patience and faith, we will receive the final reward.

*(The Daughters sing the Amen for "Nearer My God to Thee." They rise and continue to the West Line as per Ritual.)*

As the Daughters exit the Cross, they approach the Honored Queen, nod and turn right or left. The design being made on the floor of the Bethel is that of an open Holy Bible.

*(When all Daughters are on the West Line and facing east the conclusion is given.)*

And in all the land were no women found so fair as the daughters of Job.

## A Tribute to Masons and Eastern Star

- *This Ceremony calls for flowers to be placed on the Altar around the open Bible. Since during regular meetings nothing except the Bible can be placed on the Altar, this ceremony must be done after the Closing Cross, at an open meeting, or special ceremony for Masons and Eastern Star.*
- *You will need: 3 blue flowers, 3 white flowers, and 1 each of yellow, green, red, purple, and gold.*
- *As Officers place the flowers on the Altar, the flowers form a circle.*

**HONORED QUEEN:** In the beginning there was a Bible. It is placed in the center of life and we will represent this center of life by placing a light on the bible.

*(Altar light is turned on).*

Each part of our Masonic family plays an important part. We will represent each

**SENIOR PRINCESS:** First – blue and white to represent Freemasonry. It is fitting that they should be the first to be represented for they are the beginning. None of the other organizations could exist without the Masonic Order. They have built and maintained this building which we meet. We call them “Dads” for it is from Master Masons that we as Job’s Daughters receive our heritage.

*(Places appropriate color flowers on Altar.)*

**JUNIOR PRINCESS:** Let us add the five colors representing the Order of the Eastern Star – blue, yellow, white, green and red. These colors are the rays of the Star. A star gives a guiding light, and it may be said that the Order of the Eastern Star gives Job's Daughters a guiding hand. It is through the help of Eastern Star that we maintain our goals to follow.

*(Places appropriate color flowers on Altar.)*

**HONORED QUEEN:** We now add our own colors of purple and white. While Job's Daughters is not part of Masonry or Eastern Star, there is still much for us to do. We must strive to learn, and, as we learn, to teach others the ways of GOD. We are your daughters, whom you have faithfully guided through the years.

*(Places appropriate color flowers on Altar.)*

**GUIDE:** To complete our Masonic family, we add the colors of DeMolay – blue and gold. The members of DeMolay also play an important part in our family. They are the future Masons on whom our Masonic family will depend in future years.

*(Places appropriate color flowers on Altar.)*

**MARSHAL:** And now as you behold the Altar, you will notice that a circle has been formed around the open Holy Bible. A circle is defined as an unbroken line. It is also made of arcs. If one arc is separated from the circle, the remnant is no longer a circle, for there is now a gap. The circle represents our Masonic Family.

**HONORED QUEEN:** A circle can mean many things - friendship, love, unity, and infinity. Whichever word you use to represent a circle, it must have a center. And this center is God. Our Chaplain will lead us in prayer. *Three raps of gavel (\*\*\*)*.

*(Chaplain approaches and leaves the Altar as per Ritual.)*

**CHAPLAIN:** Our Heavenly Father, we ask Thy blessing upon our Bethel tonight. We know that Thou art ever present and tenderly caring for Thy children. May those who assemble here tonight in Holy reverence to Thy name, reflect all that Thou art. May they be patient in tribulation, faithful to whatever trust may be theirs, and finally receive the reward, which Thou in Thy wisdom may bestow upon them. We ask in Thy name. Amen.

**HONORED QUEEN:** As our Messengers collect and bring them to the East, we hope that in some small way we have shown our appreciation for your wonderful support and hope it may continue in the years to come.

*(The flowers may be presented to an honored guest such as the Worshipful Master or Worthy Matron.)*

## Bloom, Lead, and Soar with Job's Daughters Ceremony

*May be used as a promotion ceremony.*

- *Location: a lodge room, Bethel room or other suitable location*
- *Music: "Behold, We are the Daughters of Job". Use music from music ritual or CD.*
- *Props: Lily of the Valley, an HQ or Princesses crowns and a white Dove.*
- *Participants: minimum 1 to 15 Bethel Daughters Attire: modest dress or skirt*

*The speaking parts can be distributed based on the number of Daughters available and their speaking abilities. If only 1 Daughter performs the ceremony she will need a table or pedestal for the props. The ceremony will have more polish if it is memorized and practiced.*

*All parts may be read by a narrator. Encourage all the speakers to speak in a clear, slow, and loud voice. The goal is to be heard by all present. Use a microphone if available.*

*Bethel Daughters without speaking parts can participate by carrying and displaying the props.*

*Floor work: Bethel Daughters enter from the West marching to the East Line using the North, and/or South marching lines. Bethel Daughters assemble on the East Line. Bethel Daughters sing 'Behold, We are the Daughters of Job', while marching in or after assembling on the East Line. Bethel Daughters may form a triangle between the East Line and the altar. The point of the triangle is at the altar. The props should be held by the Bethel Daughters positioned at the corners and the point of the triangle. The crown would be held by the Bethel Daughter forming the point.*

**Leader:** Hello, I am (*state your name*). {All Daughters may be introduced at this time} A member of Bethel #     , (*location*). We meet at (*time, day, and location*). We are known as Job's Daughters International, JDI, Job's Daughters or Jobies. We are young women between the ages of 10 and 19.

**Daughter 1:** We invite younger girls, ages 8 or 9, to join our open activities. They are known as Jobie to Bees.

**Daughter 2:** Daughters, age 20 and older, are Majority Members of Job's Daughters. Many Majority members continue to mentor and support our Bethel Daughters.

**Daughter 3:** We bloom.

*(Daughter holding the Lily of the Valley steps out and extends it forward using both hands)*

**Daughter 4:** The Lily of the Valley is one of the first flowers of summer and the emblem of our Order. This tender white flower blooms in the protection of its lush green leaves.

**Daughter 5:** Job's Daughters grow under the care of Certified Adult Volunteers; memorize a Ritual based on the Story of Job, follow by-laws and Robert's Rules of Order.

*(Daughter holding the Lily of the Valley steps back)*

**Daughter 6:** We lead.

*(Daughter holding the crown steps out and extends it forward using both hands)*

**Daughter 7:** A crown is a symbol of royalty and leadership.

**Daughter 8:** A Job's Daughter who wears a crown, denotes her willingness to serve. We lead by being grounded in the principles of our Order: love of God, respect for our country and our parents, performing one useful act each day and being a true friend.

*(Daughter holding the crown steps back)*

**Daughter 9:** We soar.

*(Daughter holding the dove steps out and extends it forward using both hands)*

**Daughter 10:** The white Dove is a popular symbol of peace, but for a Job's Daughter, the dove represents purity and truth. A truth anchored in the Bible, the compass, which guides our aspirations.

**Daughter 11:** Job's Daughters aspire to soar. We reach out to the community by living out our values with special fundraisers, supporting the Hearing Improvement Kids Endowment Fund, also known as HIKE. Job's Daughters aspire to serve the Order at the local, state, and international levels.

*(Daughter holding the dove steps back)*

**All Daughters:** We bloom.

*(Daughter holding the Lily of the Valley steps out and extends it forward using both hands)*

**Leader:** Under timeless values.

**All Daughters:** We lead.

*(Daughter holding the crown steps out and extends it forward using both hands)*

**Leader:** By practicing life skills.

**All Daughters:** We soar.

*(Daughter holding the dove steps out and extends it forward using both hands)*

**Leader:** As we follow our dreams.

**All Daughters:** We are Job's Daughters the Fairest in all the land.

*(All Daughters holding the props step back)*

**Leader:** Thank you for inviting us (to your meeting). We invite you to attend a Bethel meeting.

*(The Leader may entertain questions from the audience at this time and/or introduce the Daughters participating in the ceremony)*

*Floor work: The Daughters leave the East by walking the marching lines to the West. Daughters walk out of the room to the tune 'Behold, We are the Daughters of Job'. The Daughters may sing.*

## **Mother Mick's Bouquet**

*Written by: Emmalyn Smith,  
WI Grand Bethel Honored Queen 2017-2018*

**Honored Queen:** Today we take time to honor our founder, Mother Mick, by creating a bouquet of flowers that are significant to her life and our wonderful Order.

**Senior Princess:** We trace Mother Mick's descent of both parents through the Mayflower. We begin creating the bouquet with the Mayflower. Mom Mick's parents arrived on the Mayflower and it is a rare flower that grows where most other plants fail to thrive. Job's Daughters may not be abundant, but the members still thrive.

**Junior Princess:** Rosa Arkansana is the State flower of Iowa; Mother Mick was born in Atlantic, Iowa on March 9, 1881. We add the flower of her birth state to the bouquet.

**Guide:** A daffodil is the flower of March and is the month in which Mom Mick was born. Daffodils have also been known to symbolize eternal life. Mom Mick lives on through all members of Job's Daughters, so we add the daffodil to the bouquet.

**Marshal:** The red carnation is used to honor physicians who have passed. We add the red carnation because Mother Mick attended Creighton Medical College in Omaha, Nebraska.

**Chaplain:** The State flower of Nebraska is the Goldenrod. We add the Goldenrod to our bouquet because Nebraska was where Job's Daughters was founded.

**Librarian:** The emblematic flower of our Order, the Lily of the Valley, is next. It is white, which is an emblem of purity and sweetness. We add it to the bouquet to keep sweetness as a constant in our lives.

**Junior Custodian:** The Tiger Lily symbolizes happiness and prosperity. Remembering our First Epoch, we add this flower to the bouquet.

**Recorder:** The Aster is a purple flower whose name means star. It symbolizes patience. We now add it to the bouquet for Mom Mick.

**Senior Custodian:** We now add the Blue Iris, which symbolizes faith and hope, relating to our Second Epoch.

**Treasurer:** Next is the Laurel. While not a beautiful flower, it has great meaning. It symbolizes accomplishment and reward, which reminds us of our Third Epoch.

**Musician:** We now add the yellow rose to the bouquet because it is a symbol of friendship and caring. In being true to our Obligation, we are a true and loyal friend to everyone in the Order.

**Outer Guard:** The White Rose, especially in the Islamic faith, symbolizes virtue. We add it to the bouquet because it goes with our motto, "Virtue is a quality which highly adorns woman."

**Inner Guard:** We must not forget the lessons we learn through Job's Daughters, so we add the gladiolus to the bouquet because it signifies remembrance.

**First Messenger:** The rose is the official flower of the United States of America and we now add it to honor the country where Job's Daughters began its journey.

**Second Messenger:** The Maple Bud is the official plant of Canada. Canada is the country that made our Order international. We will now add this flower to the bouquet.

**Third Messenger:** The Golden Wattle is the official flower of Australia, to honor our sisters down under, we add one to the bouquet.

**Fourth Messenger:** The Jasmine is the official flower of the Philippines. As we remember our Philippine members in Job's Daughters, we add it to the bouquet.

**Fifth Messenger:** The flower of the Golden Trumpet Tree is the official flower of Brazil. In honor of the many Job's Daughters in Brazil, we add the Golden Trumpet Tree to the bouquet.

**Honored Queen:** For Freemasons, the Forget-Me-Not is a symbol that reminds us of resilience and resistance, and of love for the Fraternity and its principles, even under distress and persecution. Let this remind everyone who Job's Daughters are, why we are here, and why we are never going away. We now add this final flower to the bouquet.

The officers have created a bouquet that honors Mother Mick. We are grateful for her vision as the founder of our beautiful Order.

## **Grand Guardian Council Business Meeting Closing (OPTIONAL)**

**SUGGESTION:**

*This closing may be used for the final business meeting of the Grand Guardian Council Session. It is recommended that another musician, or taped music, be used to play for this portion of the meeting so the Grand Musician can be included in the closing circle.*

**GRAND GUARDIAN:** The Grand Officers will retire in form. Custodians, you will remove the chairs.

*Secretary and Musician take their stations on the floor.*

*The Custodians remove the chairs to the Marching Lines or Anteroom and Preparation Room doors as per Ritual. The Session Parliamentarian approaches the podium and the Grand Guardian hands her the gavel.*

*When the Custodians return to their station, the Musician plays a chord for the Treasurer, First, Second, and Fifth Messengers to face south and for the Chaplain, Third, and Fourth Messengers to face north.*

*The Guide marches from her station to the West Line, turns right and marches to the South Marching Line. The Inner Guard follows the Guide.*

*The Marshal marches from her station to the West Line, turns left and marches to the North Marching Line. The Outer Guard follows the Marshal.*

*The Guide turns left and the Marshal turns right. They both march east to the Altar Line, always being careful to walk across from each other.*

*As the Inner Guard passes the Treasurer, the Treasurer marches south into line and follows Inner Guard. As the Outer Guard passes the Chaplain, the Chaplain marches north into line and follows the Outer Guard. (Plate 12 in the Ritual.)*

*The Guide and the Marshal march to the Altar Line. The Guide turns a square corner north and marches past the station of the Chaplain. The Marshal turns a square corner south and marches past the station of the Treasurer. Both the Guide and the Marshal turn west and march around the semicircle. The Marshal is on the inside, one step from the semicircle. The Guide is on the outside.*

*As the Officers led by the Guide pass the Fifth, Second, and First Messengers, the Messengers march south into line. The Fifth Messenger follows the Treasurer, then the Second Messenger, then and the First Messenger. As the Officers led by the Marshal pass the Fourth and Third Messengers, the Messengers march north into line. The Fourth Messenger follows the Chaplain, then the Third Messenger. (Plate 13 in the Ritual.)*

*The Guide and Marshal march east to the East Line; the Guide turns left and the Marshal turns right. They march to a point in line with the south and north sides of the Altar. The Guide turns left and the Marshal turns right and they march curving west toward the Chaplain and Treasurer chairs. The Guide and Marshal complete the curve by forming a circle east of the Altar. (If there is insufficient room east of*

*the Altar, the circle may be formed around the Altar.*

*The Secretary follows the First Messenger.*

*The Junior Custodian follows the Secretary. The Musician follows the Third Messenger. The Librarian follows the Musician.*

*The Senior Custodian follows the Librarian.*

*As the Guide and the Marshal approach the East Line, the Vice Grand Guardian and the Vice Associate Grand Guardian descend the dais, followed by the Grand Guardian and Associate Grand Guardian.*

*As the circle is completed with the Grand Guardian and Associate Grand Guardian, alternate music may be played. The Grand Guardian turns left and the Associate Grand Guardian turns right as they begin their way around the circle, individually thanking each officer for their time served.*

*When the Grand Guardian and Associate Grand Guardian are back in their place, they march west and exit between the Guide and Marshal, continuing out of the Grand Council Room. All Officers follow in pairs until all have exited the room.*

**SESSION PARLIAMENTARIAN:** This concludes our meeting. *One rap of gavel (\*).*

## INSTALLATION OF GRAND BETHEL OFFICERS, CHOIR, AND REPRESENTATIVES

*All floor work will follow the current edition as given in the Supreme Book of Ceremonies for a Bethel installation unless otherwise noted.*

*The Grand Bethel Guardian and Grand Bethel Associate Guardian escorted by the Installing Senior Custodian and Installing Junior Custodian enter the room and proceed to the East as per Supreme Book of Ceremonies.*

*The Grand Bethel Associate Guardian, without remarks, presents the gavel to the Grand Bethel Guardian, who calls the assembly to order with one rap of gavel (\*).*

**GRAND BETHEL GUARDIAN:** The Grand Bethel of Wisconsin of Job's Daughters International is about to convene for the Ceremony of Installation. Grand Bethel Associate Guardian, you will escort the Installing Officer into the room.

*Grand Bethel Associate Guardian escorts the Installing Officer to the East as per Supreme Book of Ceremonies.*

**GRAND BETHEL ASSOCIATE GUARDIAN:** Grand Bethel Guardian, I have the honor of presenting (*name and title*) who will preside as Installing Officer of the morning.

**GRAND BETHEL GUARDIAN:** Grand Bethel Associate Guardian, you will escort the Installing Officer to the East.

*Installing Officer is escorted to the East as per Supreme Book of Ceremonies.*

**GRAND BETHEL GUARDIAN:** I have the pleasure of introducing (*name and title*), retiring Grand Bethel Honored Queen, who will preside as the Installing Officer.

**INSTALLING OFFICER:** I have the pleasure of introducing Mom (*name and titles*) our Grand Bethel Guardian and Dad (*name and titles*) our Grand Bethel Associate Guardian.

*Grand Bethel Guardian presents the gavel to the Installing Officer and Installing Officer seats the assembly with one rap of the gavel (\*). Grand Bethel Guardian and Grand Bethel Associate Guardian assume places reserved for them in the East.*

**INSTALLING OFFICER:** Installing Senior Custodian (*rises*) and Installing Junior Custodian (*rises*), you will retire and invite into the Grand Bethel Room the other Installing Officers.

*Custodians retire and Installing Officers enter as per Supreme Book of Ceremonies.*

**INSTALLING OFFICER:** In installing the Officers, Choir and Representatives of this Grand Bethel, I will be assisted by:

- \_\_\_\_\_ (title) as Installing Guide
- \_\_\_\_\_ (title) as Installing Marshal
- \_\_\_\_\_ (title) as Installing Recorder
- \_\_\_\_\_ (title) as Installing Chaplain
- \_\_\_\_\_ (title) as Installing Musician
- \_\_\_\_\_ (title) as Installing Senior Custodian
- \_\_\_\_\_ (title) as Installing Junior Custodian
- \_\_\_\_\_ (title) as Installing Flag Bearer

*(Each Installing Officer, as her name is called, acknowledges with a slight bow.)*

**INSTALLING OFFICER:** Installing Guide and Installing Marshal, you will escort the Installing Officers to their respective stations.

*Installing Guide and Installing Marshal escort the Installing Officers to their stations as per Supreme Book of Ceremonies. All Installing Officers remain standing. When Installing Guide and Installing Marshal are in their respective stations, the Installing Officer bows for all to be seated at the same time.*

**INSTALLING OFFICER:** Installing Guide (rises) and Installing Marshal (rises), you will retire and escort into the Grand Bethel Room the Grand Bethel Officers, Choir, and Representatives who are to serve this Grand Bethel for the ensuing term.

*Grand Bethel Representatives enter from the West, following the Installing Guide and Installing Marshal in two equal lines in alphabetical order according to the State, Province, or Country they represent. The Installing Guide and Installing Marshal march east on the North and South Marching Lines. The Grand Bethel Representatives shall be escorted to chairs in the front rows reserved for them. Grand Bethel Choir follows the Grand Representatives in two lines and is seated in the second row of seats on the South sideline.*

*Grand Bethel Officers are escorted in and seated as per diagram. Grand Bethel Representatives, Choir, and Officers are seated at the same time. The Installing Guide and Installing Marshal return to their stations.*

**INSTALLING OFFICER:** Installing Guide (rises) and Installing Marshal (rises), you will escort the Supreme Guardian and Associate Supreme Guardian into the Grand Bethel Room.

*Three raps of the gavel (\*\*\*)*.

*The Installing Guide and Installing Marshal return to Waiting Station.*

Installing Guide and Installing Marshal, you will escort the Grand Master (*or his Representative*) into the Grand Bethel Room. *Three raps of the gavel (\*\*\*)*.

*Installing Guide and Installing Marshal return to their stations.*

#### Presentation of Bible

**INSTALLING OFFICER:** Installing Guide (*rises*), Installing Marshal (*rises*), and Installing Chaplain (*rises*), you will retire for the presentation of the Holy Bible.

*Installing Guide, Installing Marshal, and Installing Chaplain present the Bible according to the Supreme Book of Ceremonies.*

#### Presentation of the Flag

**INSTALLING OFFICER:** Installing Guide (*rises*), Installing Marshal (*rises*), and Installing Flag Bearer (*rises*), you will retire and present the Flag of our Country west of the Altar.

*Installing Guide, Installing Marshal, and Installing Flag Bearer presents the Flag according to the Supreme Book of Ceremonies. The National Anthem is sung when the Installing Flag Bearer is west of the Altar. The Installing Guide, Installing Marshal, and Installing Flag Bearer do not sing.*

**INSTALLING OFFICER:** We cannot honor our country with too deep a reverence; we cannot love her with an affection too pure and fervent; we cannot serve her with an energy of purpose or faithfulness of zeal too steadfast and ardent. Liberty is a solemn thing; a joyous, a glorious thing. A free people must be serious, for it has to do the greatest thing that ever was done in the world - to govern itself. This flag should ever remind us of our obligation to our country and ourselves. Installing Guide, Installing Marshal, and Installing Flag Bearer, you will escort the Flag to the East.

*Installing Flag Bearer proceeds to East as per Ritual.*

**INSTALLING OFFICER:** All citizens of the United States will join me in pledging allegiance to the Flag.

*(Pledge of Allegiance)*

*If Bethel Flag is not placed in the East prior to installation, it is presented at this time as per Ritual.*

### Installation Ceremony

**INSTALLING OFFICER:** Before installing the Grand Bethel Officers, Choir, and Representatives into office, we will ask the blessing of our Father in Heaven. Installing Chaplain, you will attend at the Altar. *Three raps of the gavel (\*\*\*)*.

*Installing Chaplain attends at the Altar as per Ritual. Opens Bible if it has not already been opened.*

**INSTALLING CHAPLAIN:** Our Father, we thank Thee for the privilege of gathering in this beautiful place to promote the interests of our Beloved Order, founded on Thy teachings. Bless these Daughters, who are about to perform their special tasks; let love and charity guide their footsteps, always remembering that it is in giving of oneself, that the heart is blest. Help us all to be living examples of Thy Word. We ask it in Thy Name. Amen.

*Installing Chaplain returns to her station as per Ritual. One rap of gavel (\*).*

**INSTALLING OFFICER:** Installing Recorder (*rises*), you will read the names of the Grand Bethel Officers, Choir, and Representatives, elected or appointed to serve this Grand Bethel for the ensuing term, who, as their name is read, will rise and remain standing.

*Installing Recorder reads names of Officers, Choir, and Representatives.*

*Obligation may be given in the East or at the Altar.*

**INSTALLING OFFICER:** You will place your right hand over your heart and assume the following Obligation:

In the presence of God and these witnesses – I promise to be faithful- to the duties of my Office – that I will uphold the ideals and principles – of Job's Daughters International – that I will do all in my power – to promote the welfare of our Order – that I will endeavor to live - in accordance with its teachings – that I will strive – to be faithful to this promise – agreeing to vacate my office – should I violate this obligation.

*One rap of the gavel (\*).*

**INSTALLING OFFICER:** Grand Bethel Representatives, (*rise*), yours is a most interesting task. It is your responsibility to promote the interest of Wisconsin to the jurisdictions you represent. You will correspond with your jurisdictions and submit a report at the close of the Grand Bethel year. *One rap of the gavel (\*).*

**INSTALLING OFFICER:** It gives me great pleasure to present the Daughters of the Grand Bethel Choir. (rise) Daughters, your part in the ceremonies of the Grand Bethel is equally as important as that of the other Officers. The art of music is one of the highest accomplishments. Let your hearts be so filled with love and joy that the melody of your song will resound in the hearts and lives of all who enter here. *One rap of the gavel (\*)*.

**INSTALLING OFFICER:** Installing Guide (rises) and Installing Marshal (rises), you will present the Grand Bethel Inner Guard and Grand Bethel Outer Guard at the Altar.

*When in position:* Daughters, it is your duty to guard the doors at our Annual Meeting and all Exemplifications to ascertain that all are entitled to be present.

Installing Guide and Installing Marshal, you will escort these Officers to their stations.

**INSTALLING OFFICER:** Installing Guide and Installing Marshal, you will present the Grand Bethel Senior Custodian and Grand Bethel Junior Custodian at the Altar.

*When in position:* Daughters, you are the Custodians of the Dove and Urn of Incense. You are to assist with the ceremonies of Grand Bethel.

Installing Guide and Installing Marshal, you will escort these officers to their stations.

**INSTALLING OFFICER:** Installing Guide and Installing Marshal, you will present the Grand Bethel Chaplain, the Grand Bethel Musician, and Grand Bethel Librarian at the Altar.

*When in position:* Grand Bethel Chaplain, it is your duty to lead the devotions at all Grand Bethel Exemplifications and at the Annual Meeting and give the Pledge of Honor for adults when needed.

Grand Bethel Musician, it is your duty to preside at the instrument during the musical parts of our ceremonies at Exemplifications and at the Annual Meeting.

Grand Bethel Librarian, it is your duty to give creative and meaningful reports at all Grand Bethel Exemplifications and at the Annual Meeting of the Grand Bethel.

Installing Guide and Installing Marshal, you will escort these officers to their stations.

**INSTALLING OFFICER:** Installing Guide and Installing Marshal, you will present the Grand Bethel Recorder and Treasurer at the Altar.

*When in position:* Grand Bethel Recorder, it is your duty to record all actions of Grand Bethel in proper form.

Grand Bethel Treasurer, it is your duty to give a financial report at all Grand Bethel

Exemplifications and at the Annual Meeting of Grand Bethel.

Installing Guide and Installing Marshal, you will escort these officers to their stations.

**INSTALLING OFFICER:** Installing Guide and Installing Marshal, you will present the Grand Bethel Messengers at the Altar.

*When in position:* Daughter Messengers, it is your duty to participate in all Grand Bethel ceremonies.

Installing Guide and Installing Marshal, you will escort these officers to their stations.

**INSTALLING OFFICER:** Installing Guide and Installing Marshal, you will present the Grand Bethel Guide and Grand Bethel Marshal at the Altar.

*When in position:* Daughters, it is your duty to escort distinguished guests and participate in all Grand Bethel ceremonies.

Installing Guide and Installing Marshal, you will escort these officers to their stations.

**INSTALLING OFFICER:** Installing Guide and Installing Marshal, you will present the Grand Bethel Senior Princess and Grand Bethel Junior Princess at the Altar.

*When in position:* Daughter Princesses, it is your duty to assist the Grand Bethel Honored Queen in all that she may require of you. Be prepared to assume her station, should the need arise. Be gracious in manner and conduct yourselves with quiet dignity.

Installing Guide and Installing Marshal, you will escort these Princesses to the East where they will be invested with the honors of their station.

*When in position on East Line, Installing Senior Custodian and Installing Junior Custodian rise and invest the Princesses with their capes and crowns. Appropriate special music may be sung or played.*

*Princesses ascend the East Dais and face West. Installing Guide and Installing Marshal return to their Waiting Stations.*

**INSTALLING OFFICER:** It is with pleasure that I present (name) who has been installed Grand Bethel Senior Princess and (name) who has been installed as Grand Bethel Junior Princess for the ensuing term. *Applause. One rap of the gavel (\*).*

Installing Guide and Installing Marshal, you will cause the Grand Bethel Honored Queen to kneel at the Altar and place her hands on the open Holy Bible.

*Installing Guide and Installing Marshal cause the Grand Bethel Honored Queen to kneel at the Altar as per Supreme Book of Ceremonies.*

*The following may be done in the East or at the Altar.*

**INSTALLING OFFICER:** Grand Bethel Honored Queen, you will repeat after me:

I will be faithful to the Laws – of Job's Daughters International – respect the Supreme, Grand, and Bethel Guardian Councils – and endeavor to be worthy of my office – so help me God.

Grand Bethel Honored Queen, upon you to a great extent, rests the welfare of this Grand Bethel. Yours is a position of great honor, trust, and also of responsibility. You may be called upon to represent our Order at State Masonic functions and to assist in the instituting of Bethels. Your behavior should at all times be exemplary. It is your duty to preside over all convocations of the Grand Bethel, to appoint the necessary committees, to encourage Grand Bethel Officers, to render whatever assistance possible to the Bethels in our State, and to promote the good of the Order at all times. Endeavor to perform your duties with the poise, dignity, and charm of "The Fairest in the Land."

*OPTIONAL: The Grand Bethel Honored may be vested with the honors of her station at the Altar or on the East Line.*

*If vested with honors on the East Line, the Installing Officer says:*

Installing Guide and Installing Marshal, you will escort the Grand Bethel Honored Queen to the East, where she will be vested with the honors of her station.

*If Grand Bethel Honored Queen is vested with honors at the Altar, the Installing Officer marches around the north side of the Altar, hands gavel to Installing Marshal and stands behind the Grand Bethel Honored Queen.*

**INSTALLING OFFICER:** *The Installing Office places the cape on the Grand Bethel Honored Queen and proceeds to say:* This cape is an emblem of your high office, may you wear it with dignity and grace. Grand Bethel Honored Queen ties cords of cape.

*After the cape is tied, the Installing Officer removes the crown.*

*The Installing Officer places the crown on the head of the Grand Bethel Honored Queen and proceeds to say:* The crown is an emblem of leadership, may it ever remind you to walk in the path of righteousness and truth.

*Installing Officer and Grand Bethel Honored Queen ascend the dais to the East.*

**INSTALLING OFFICER:** *Three raps of gavel (\*\*\*)*. It is with pleasure that I present (name) who has been installed Grand Bethel Honored Queen of Wisconsin for the ensuing term. Grand Bethel Honored Queen, I present you with this gavel, the emblem of your authority.

*Grand Bethel Honored Queen seats assembly with one rap of the gavel (\*) and returns it to the Installing Officer. Grand Bethel Honored Queen and Installing Officer remain standing.*

*Installing Guide and Installing Marshal return to their stations in the West.*

**INSTALLING OFFICER:** I now present you with a copy of the Constitution, Bylaws and Standard Operating Procedures of the Order, the Manual of Rules and Regulations of the Grand Guardian Council, and the Bylaws of this Grand Bethel. These are yours to study. They define your duties and responsibilities. They also set forth the rights and privileges of all members of the Order. Examine them carefully that your duties may be well done, and the rights and privileges of the members may be protected.

*Grand Bethel Honored Queen is seated.*

**INSTALLING OFFICER:** Installing Recorder (rises), you will make the Proclamation.

*Installing Recorder stands at desk to read Proclamation.*

**INSTALLING RECORDER:** By direction of the Installing Officer and the Grand Guardian Council I proclaim the Officers, Choir, and Representatives of the Grand Bethel of Wisconsin, Job's Daughters International, legally installed for the ensuing term.

*Installing Officer - One rap of gavel (\*).*

#### Presentations

Retiring Honored Queen's resume.

Past Grand Bethel Honored Queen's Jewel

Grand Bethel Honored Queen's pin by Retiring Grand Bethel Honored Queen

Signing of the Bible by Grand Bethel Honored Queen and Grand Bethel Guardian

*(Song may be sung at this time)*

Presentation of new Grand Bethel Honored Queen gavel *(if any)*

Bethel presentation *(previously approved by Grand Bethel Guardian)*

Family presentation *(previously approved by Grand Bethel Guardian)*

#### Introductions and Remarks

Family

Distinguished Guests

Theme and Thank Yous

#### Closing

**GRAND BETHEL HONORED QUEEN:** Grand Bethel Chaplain *(rises)*, you will attend at the Altar. *Three raps of gavel (\*\*\*)*.

**CHAPLAIN:** Our Father in Heaven, we thank Thee for Job's Daughters International. May we always be "The Fairest in the Land." Give us the fortitude to be faithful to our teachings. Bless our Bethels, our girls, and our leaders. We ask in Thy Name. Amen.

*All Daughters respond by saying, "Amen."*

*Grand Bethel Chaplain rises, reverently closes the Bible as per Ritual and returns to her station. One rap of gavel (\*).*

**GRAND BETHEL HONORED QUEEN:** All present will remain seated until the Grand Bethel Representatives, Choir, and Officers have retired. *Two raps of gavel (\*\*).*

*Grand Bethel Custodians remove chairs.*

*Closing Ceremony as per Ritual. After the closing formation when Grand Bethel Representatives, Choir, and Officers are on the West Line:*

**GRAND BETHEL GUARDIAN:** This concludes our ceremony.

*Grand Bethel Guardian bows to the Grand Bethel members, they respond with a bow and Grand Bethel Guardian sounds one rap of gavel (\*). Officers complete Retiring March as per Ritual.*

### Installation of Grand Bethel Committee

*Grand Bethel Honored Queen invites the Installing Officer to approach the East informally. When in the East, the Grand Bethel Honored Queen presents the gavel to the Installing Officer. (An Associate Installing Officer is optional.)*

**INSTALLING OFFICER:** Installing Recorder (rises), you will read the names of those who are to serve on this Grand Bethel Committee for the ensuing year, who, as their names are read, will rise and remain standing.

**INSTALLING RECORDER:**

- Grand Bethel Guardian \_\_\_\_\_ (title)
- Grand Bethel Associate Guardian \_\_\_\_\_
- Grand Bethel Guardian Secretary \_\_\_\_\_ (title)
- Grand Bethel Guardian Treasurer \_\_\_\_\_ (title)
- Grand Bethel Director of Epochs \_\_\_\_\_ (title)
- Grand Bethel Custodian of  
Paraphernalia \_\_\_\_\_ (title)

**INSTALLING OFFICER:** Installing Guide (*rises*) and Installing Marshal (*rises*), you will present the members of the Grand Bethel Committee west of the Altar.

*Installing Guide and Installing Marshal leave the West Dais, march to the South and North Marching Lines, march to the East Line, then return to West Line - pausing to ask each person standing to follow them. When on the West Line, the Installing Guide enters the semicircle between the 2nd and 5th Messengers' stations; the Installing Marshal enters the semicircle between the 4th and 5th Messengers' stations.*

*The Grand Bethel Committee members form a semicircle west of the Altar with the Grand Bethel Guardian and Grand Bethel Associate Guardian in the center of the semicircle. When all are in position, Installing Guide and Installing Marshal step to South and North side of Altar between the Altar and station of Treasurer and Chaplain, and face East.*

**INSTALLING OFFICER:** To qualify as a member of this Grand Bethel Committee, you must pledge yourselves to attend all meetings of the Grand Bethel and the Grand Bethel Committee unless prevented by a reasonable excuse. Do you so promise? (*Answer: I do.*)

You will place your right hand over your heart and repeat the following obligation:  
*(Installing Officer places hand over heart also.)*

In the presence of God and these witnesses – I promise to obey the laws – of Job's Daughters International – that I will advise with the Grand Guardian – or the Grand Guardian Council – in working for the good of Job's Daughters – that I will perform the duties of my office – according to the Constitution, Bylaws and Standard Operating Procedures of the Supreme Guardian Council – Manual of Rules and Regulations – of the Grand Guardian Council – and the Bylaws of this Grand Bethel – That I will endeavor to live – in accordance with the teachings – of the Ritual of Job's Daughters International – in the hope that I may be found worthy – of being a Guardian of "The Fairest in All The Land" – To this pledge, I promise faithful obedience – agreeing to vacate my office – by declaration of the Grand Guardian – should I violate my obligation.

**INSTALLING OFFICER:**

Grand Bethel Guardian. *(Steps to center of semicircle)*. It shall be your duty to attend all Grand Bethel meetings and exemplifications, and to preside at all meetings of the Grand Bethel Committee. To supervise the transactions of the Grand Bethel and to see that the Officers, Choir members and Representatives fulfill their respective duties. It shall be your duty to teach the principles of the Organization, to maintain good order at all convocations of the Grand Bethel, and to see that all Grand Bethel meetings are promptly opened and closed at a reasonable hour. You are to assist the Grand Bethel Honored Queen in planning a term program of activities and a travel schedule to coordinate with Job's Daughters and other Masonic activities throughout the State. You shall keep the Grand Guardian informed of all activities of the Grand Bethel and its Officers. You are to make an Annual Report to the Grand Guardian Council and submit a proposed budget for the upcoming Grand Bethel year to the Grand Guardian Council Finance Committee by January 31st. You are to make yourself thoroughly familiar with the Constitution and Bylaws of the Order and the Manual of Rules and Regulations of the Grand Guardian Council and Bylaws of this Grand Bethel. You should be a companion to the Daughters in their joys and pleasures and a safe haven in times of distress. Upon you, therefore, to a great extent, depends the success of this Grand Bethel. Are you willing to assume these responsibilities? *(Answer: I am.)*

Grand Bethel Associate Guardian; *(Steps to center of semicircle)* You have been appointed Grand Bethel Associate Guardian for the specific reason that you are a Master Mason, the source of our heritage and the symbol of our ideals. Your membership in the Masonic Fraternity has highly qualified you for this special honor. It is your duty to attend all meetings of the Grand Bethel and Grand Bethel Committee. To become familiar with the Constitution, Bylaws, and Standard Operating Procedures of the Order, the Manual of Rules and Regulations of the Grand Guardian Council, and the Bylaws of this Grand Bethel so that you can properly assist the Grand Bethel Guardian in the performance of her duties and to assume them in her absence. To audit the books of the Grand Bethel, together with the Grand Inner Guard, within thirty (30) days prior to the Annual Meeting of the Grand Bethel and report same at the Annual Meeting.

Are you willing to assume these responsibilities? *(Answer: I am.)*

Grand Bethel Guardian Secretary. *(Steps to center of semicircle)* It is your duty to assist the Grand Bethel Recorder in taking minutes of all meetings of the Grand Bethel, to keep a roster of all Grand Bethel Officers, Representatives and Choir members, and to deposit all funds of the Grand Bethel with the Grand Bethel Guardian Treasurer. You shall assist in preparing for Grand Bethel election and selection of Officers, Representatives and Choir members. It is also your duty to work with the Grand Bethel Representatives during the year. It is, therefore, your duty to attend all Grand Bethel meetings and exemplifications and all meetings of the Grand Bethel Committee.

Are you willing to assume these responsibilities? *(Answer: I am.)*

Grand Bethel Guardian Treasurer. *(Steps to center of semicircle)* It is your duty to sign any payments from such funds upon receipt of warrants, signed by the Grand Bethel Honored Queen and approved by the Grand Bethel Guardian. To supervise the work of the Grand Bethel Librarian by carefully reading her report before it is given. It is, therefore, your duty to attend all Grand Bethel meetings and exemplifications and all meetings of the Grand Bethel Committee.

Are you willing to assume these responsibilities? *(Answer: I am.)*

Director of Epochs. *(Steps to center of semicircle)* It is your duty to assist the Grand Bethel Guardian in instructing the officers in their speaking parts that their work may be given in an impressive and reverent manner. This is important, as we realize that first impressions are usually lasting. It is, therefore, your duty to attend all Grand Bethel meetings and exemplifications and all meetings of the Grand Bethel Committee.

Are you willing to assume these responsibilities? *(Answer: I am.)*

Custodian of Paraphernalia. *(Steps to center of semicircle)* It is your duty to see that the paraphernalia is carefully preserved, to instruct the Grand Bethel Marshal, Grand Bethel Senior Custodian and Grand Bethel Junior Custodian how to properly display and remove paraphernalia, and to supervise the care and appearance of the robes. It is, therefore, your duty to attend all Grand Bethel meetings and exemplifications and all meetings of the Grand Bethel Committee.

Are you willing to assume these responsibilities? *(Answer: I am.)*

**INSTALLING OFFICER:** To the members of the Grand Bethel Committee has been given the privilege of guiding and advising these fair Daughters in life's pilgrimage and assisting them in their projects for the good of the Grand Bethel. You should be alert and watchful that your conduct will be an example of patience and virtue, which will be an inspiration for the Daughters to emulate.

Installing Guide and Installing Marshal, you will conduct the members of the Grand Bethel Committee to the East Line for introductions and to receive their Certificates of Appointment.

*Installing Guide and Installing Marshal proceed directly from the Altar to the East Line, turn south and north and march until the Grand Bethel Committee members are evenly spaced across the East Line. All stop and face west. Grand Bethel Committee members are introduced. If Past Honored Queens*

*or Majority Members are appointed, special mention should be made.*

**INSTALLING OFFICER:** Officers and members of this Grand Bethel, please rise and join with me in extending hearty congratulations to these adults who have pledged their time and service to assist you during the coming year. *Applause. One rap of gavel (\*).*

Installing Guide and Installing Marshal, you will conduct the members of the Grand Bethel Committee to the sidelines, after which you will return to your stations.

*Installing Guide and Installing Marshal proceed south and north to South and North Marching Lines, then turn west and march to West Line, then turn toward center of room and march to stations. Grand Bethel Committee members follow and are seated when they reach their places. When all are seated, the installing Officer continues.*

**INSTALLING OFFICER:** Installing Recorder (*rises*), you will make the Proclamation.

**INSTALLING RECORDER:** By direction of the Grand Guardian, I proclaim the members of the Grand Bethel Committee of the Grand Bethel of Wisconsin, Job's Daughters International, duly and regularly installed under the Manual of Rules and Regulations of the Grand Guardian Council, Job's Daughters International. *One rap of gavel (\*).*

## Appreciation Ceremony for Grand Bethel Members

*written by Nancy Saggio, PHQ, PGG*

**GRAND BETHEL HONORED QUEEN:** Those members who have served Grand Bethel and have reached the age of 20, will please rise and step to the sidelines.

*(Wait for Daughters to rise and then proceed.)*

Grand Bethel Guide (*rises*) and Grand Bethel Marshal (*rises*) you will present these Daughters west of the Altar.

*The Grand Bethel Guide and Grand Bethel Marshal march to West Line, turn south and north to South and North Marching Lines, then east to the Altar Line. As they pass the members on their respective sides, they say, "Please follow me.". Grand Bethel Guide proceeds east on South Marching Line to the Altar Line, north to a point between Altar and station of Chaplain, then west to west side of Altar and south to proper position. Grand Bethel Guide is on the outside of Grand Bethel Marshal.*

*At the same time, Grand Bethel Marshal proceeds east on North Marching Line to Altar Line, south to a point between Altar and station of Treasurer, then west to west side of Altar and north to proper position. Grand Bethel Marshal is on the inside of the Grand Bethel Guide.*

*When in position, all face East. Grand Bethel Guide and Grand Bethel Marshal step back two steps and wait for instructions from the Grand Bethel Honored Queen.*

**GRAND BETHEL GUIDE:** It is with pleasure that I introduce (*names*) who have served this Grand Bethel faithfully through the years.

*Grand Bethel Junior Princess and Grand Bethel Junior Custodian rise at the same time. The Grand Bethel Junior Custodian picks up the Dove, faces west, and extends the Dove using both hands.*

**GRAND BETHEL JUNIOR PRINCESS:** The emblem of the First Epoch is the White Dove, which symbolizes purity and truth. From this Epoch we learn to remain faithful to God in our every thought, word, and act. You have remained faithful to our Grand Bethel by being an active member.

*Grand Bethel Junior Custodian replaces the Dove and then the Grand Bethel Junior Princess and Grand Bethel Junior Custodian are seated at the same time.*

*Grand Bethel Senior Princess and Grand Bethel Senior Custodian rise at the same time. The Grand Bethel Senior Custodian picks up the Urn of Incense, faces west, and extends the Urn of Incense using both hands.*

**GRAND BETHEL SENIOR PRINCESS:** The emblem of the Second Epoch is the Urn of Incense, which symbolizes prayer. It is our prayer that God will continue to watch over you in your hours of pleasure and times of misfortune as you go forth on your pilgrimage of life filled with ambition and hope.

*Grand Bethel Senior Custodian replaces the Urn of incense and then the Grand Bethel Senior Princess and Grand Bethel Senior Custodian are seated at the same time.*

**GRAND BETHEL HONORED QUEEN:** *(rises)* The emblem of the Third Epoch is the Horn of Plenty. *(Extend left hand toward the Horn of Plenty.)* It reminds us to advance with strength and power. You are in the closing chapter as a member of Job's Daughters, armed with the lessons you have learned while a member. May you overcome the trials of human existence and have a life rich, abundant, and full. We appreciate the time and effort you have given to Grand Bethel and recognize you for that time. May it be your purpose to always be known as a true Daughter of Job.

*Grand Bethel Honored Queen descends the dais and presents each Daughter with a Grand Bethel charm. She returns to her station in the East.*

**GRAND BETHEL HONORED QUEEN:** Grand Bethel Guide and Grand Bethel Marshal, you will escort the Daughters to their places and return to your station.

*After Grand Bethel Guide and Grand Bethel Marshal are seated in the West, Grand Bethel Honored Queen gives one rap of the gavel (\*)*